

INVIVOS GREEN PROCUREMENT POLICY

Policy #: INV-PS-010 Revision: 00

InVivos is committed to protect the environment through establishment of environmental management system and adopting environmental control strategies.

This policy provides guidance to our staff, partners and stakeholders in the procurement of products and services that meet the environmental objectives of the company.

The following guidelines shall be considered, where possible, in any procurement of products and services:

1. Products

- To give priority to procure environmentally sustainable products, energy efficient products, low-emitting materials and recycled content materials for laboratory and office use.
- Procurement of products should take into consideration of green product certifications such as Singapore Green Labeling Scheme (SGLS), Singapore Green Building Council (SGBC) and Energy Star Label.

2. Services and Contracts

- To give priority to engage service providers, contractors and consultants whom to the best of their ability;
- To make use of recycled and other environmentally sustainable products during the course of works whenever they meet cost, safety and performance requirements;
- To perform the work activities efficiently with minimal environmental impacts and without wastage of resources; and implement a waste management program to ensure proper collection, disposal and recovery of waste generated during the course of its work wherever practicable;
- Selection of service providers, contractors and consultants with environmental certifications such as ISO14001, 50001, Green Mark or equivalent certifications wherever practicable.

This policy applies to all staff involved in procurement (from the approvers of the purchase requisition to the developer of tenders and the department procuring or contracting a service) and staff involved in the building maintenance.

InVivos will actively promote and encourage innovative improvement in energy efficiency performance. We will continually improve the procurement policy and our guidelines by regularly reviewing contracts and suppliers and monitoring our performance using environmental and energy performance indicators.



Mr. Phang Seng Meng
Managing Director

30th Nov 2017

Date of Issue